

Ebbetts Pass Fire District



MINUTES

Board of Directors
September 20, 2022

APPROVED 10/18/2022

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Pete Neal called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr
Denny Clemens
Jon Dashner
Scott McKinney
Pete Neal

District personnel present: Fire Chief Mike Johnson
District Secretary Cheryl Howard
Battalion Chief Aaron Downing, Captain Shea Buhler
Josilyn Layton

Others present via Zoom Meeting: None
Public present: None

2. **PUBLIC APPEARANCES/COMMENT** - None

3. **CONSENT ITEMS**

Mr. Barr made a motion to approve Consent Items 3.1 and 3.2 as written. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, Neal, McKinney).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & Barr)

Chief Johnson reported that the committee members had been busy reviewing the final budget to be presented to the Board. He noted the larger transport revenue received in August adding that the committee had reviewed the differences in

transport revenue this year from last and concluded the major difference was a change in Payor Mix.

4.2. Personnel/Safety Committee (Directors Dashner & McKinney)

Chief Johnson reported that there had been another safe month with no injury. He also reported that the newest hire, Firefighter-Paramedic Kyle Salyer, had been able to complete the required 5-call evaluation for accreditation with the Mountain Counties EMS Agency. He noted that the committee would be updating Policy 6040 Uniform Allowance in addition to reviewing and setting an annual physical aligned with the NFPS 1582 standard.

4.3. Fire Prevention Committee (Directors Clemens & Neal)

Chief Johnson reported that he and Fire Prevention Officer Joan Lark had met with the court personnel who process the District's citations. They had discussed the structure classifications of the items cited in addition to the possibility of a second citation during the process of trying to get the lots cleaned.

4.4. Apparatus/Equipment Committee (Directors McKinney & Neal)

Battalion Chief Aaron Downing reported that the new engine was to be back in the District next week. He described the problem and the fixes that had occurred. He also reported that a grant for a future fire engine had been awarded and noted some of the efforts that would shortly be started to design and build that engine. He also noted that the BC truck had just had its Highway Products Pickup Pack installed and welcomed interested Board members to check it out following the meeting.

5. Scheduled Items

5.1. EPFD Directive Letter: Longevity Credit Calculations for Volunteer Time

Chief Johnson reported that he had included the response from the legal representative and noted that they had noted that CalPERS may or may not have issues with it as written. Mr. Clemens recommended that the District run it by CalPERS and the Board concurred with the recommendation.

5.2. Proposed Final Budget Fiscal Year 2022-23

5.2.1. Board Discussion and Public Hearing

Chief Johnson noted the various capital purchases included within the proposed final budget along with briefly reviewing the personnel costs. He added that there had been no public comment received in the District Offices and the District had been notified of a Rural Fire Capacity grant award for hose which had not been included in the budget.

5.2.2. Resolution 2022-04: Adopting Final Budget and Appropriations Limit

Mr. McKinney made a motion to approve Resolution 2022-04 Adopting the Final Budget and an Appropriations Limit for the 2022-23 Fiscal Year. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, Neal, McKinney).

- 5.3. Fire Agencies Insurance Risk Authority: Appraisal Report Property Insurance Purposes
Chief Johnson noted that this had been included for the Board's information regarding the valuation of the District's property.
- 5.4. Federal Emergency Management Agency: Assistance to Firefighters Grant Award
Chief Johnson reported that the District had been awarded \$510,000 for a new fire engine. He added that the kick-off meeting which would delineate the various requirements involved was yet to be scheduled. He praised Engineer Bryn Buhler's grant-writing skills for her ongoing grant successes.
- 5.5. Request to Approve Declaring Surplus 2001 GMC Pickup
Chief Johnson explained how surplus sitting-on-the-shelf Autopulse units had been traded with another fire district for a pickup truck with radios. However, when the pickup was presented to BC Downing, it was determined to not be needed and, subsequently, it was being presented to the Board to declare it surplus. Chief Johnson briefly explained the offer that had been received for a trade of mechanic repair hours toward the \$7,000 offer for the surplus pickup.
- 5.5.1. Resolution 2022-05: Declaring Certain Items Owned as Surplus
Mr. McKinney made a motion to approve Resolution 2022-5 Declaring Certain Items Owned (2001 GMC Pickup) as Surplus and authorize the Fire Chief to take care of disposal. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, Neal, McKinney).
- 5.6. County of Calaveras Registrar of Voters: Special Notice
Chief Johnson thanked Mr. Barr and Mr. Clemens for their desire to remain Board members with the District for four more years.
- 5.7. Alpine Co. Chamber of Commerce Appreciation Letter for Assisting with 2022 Death Ride
Chief Johnson noted that the District had sent an ambulance which had transported one patient during the event.

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson reported there had been no activity regarding land acquisition discussions with the U.S. Forest Service. He noted the hot, dry Labor Day Weekend and the numerous people within the District. He reported that the financial audit was well underway with the on-site portion scheduled in October. Chief Johnson reported on his upcoming vacation days and the responsibility of District coverage by the Battalion Chiefs.
- 6.2. Legislative Report
Chief Johnson explained the fire districts' ongoing discussions with the County regarding allocations of Transient Occupancy Tax and Proposition 172 funds.

6.3. Administrative - EMS

Chief Johnson noted that the State had given some funding to some of the smaller LEMSAs including the Mountain Counties EMS Agency.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

Mr. Neal expressed his pleasure with hearing the new engine would be back in the District next week.

7.2. Firefighters Association

None

7.3. Employees' Group

Battalion Chief Downing thanked the Board for their support with the new engine and the other capital equipment in the pipeline for purchase.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Barr seconded; motion passed 5-0.
10:00 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary